



Brighton & Hove  
City Council

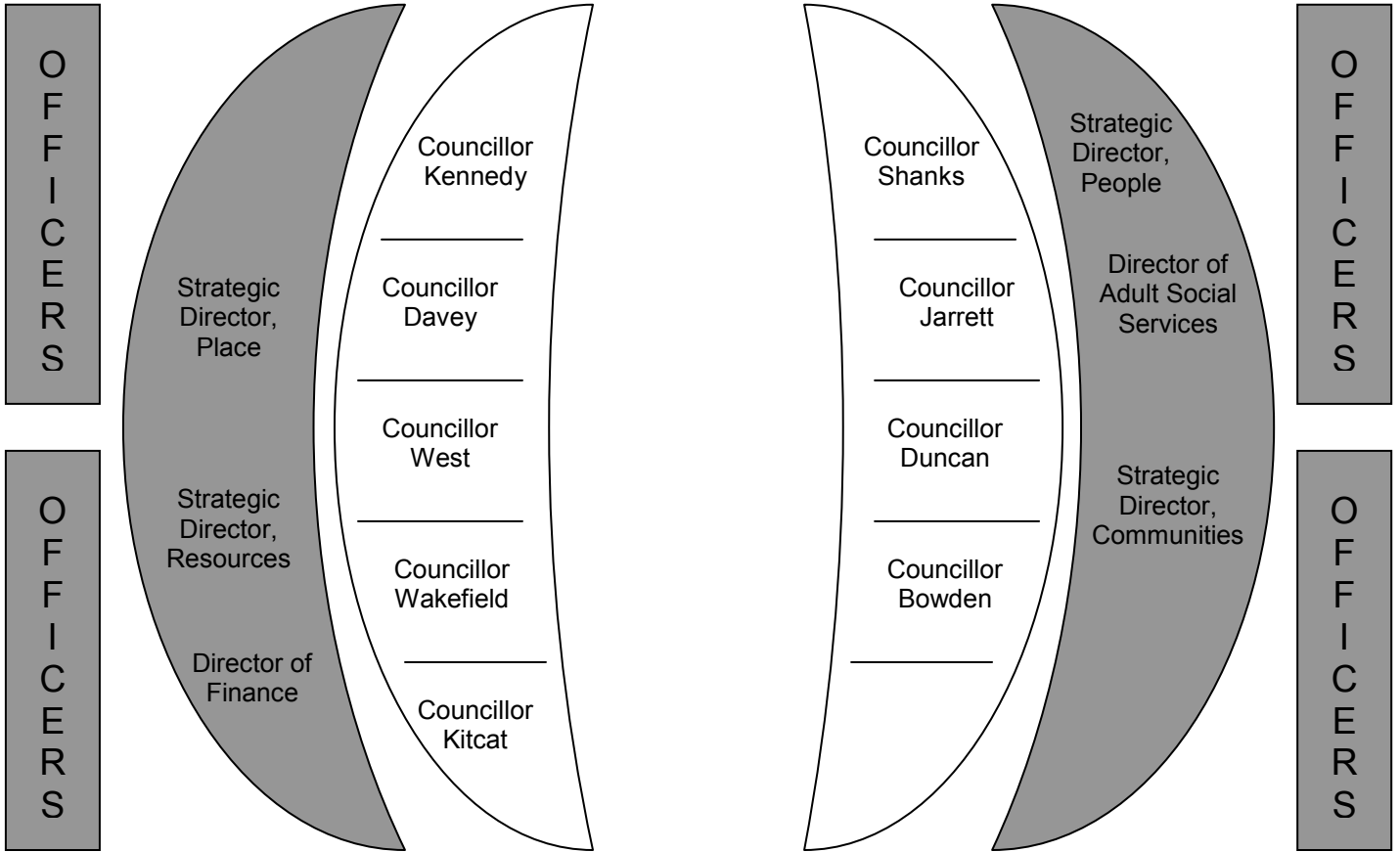
# Cabinet Meeting

Title:	<b>Cabinet</b>
Date:	<b>15 March 2012</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> Randall (Chair)  Bowden, Davey, Duncan, Jarrett, Kennedy, J Kitcat, Shanks, Wakefield and West
Contact:	<b>Mark Wall</b> Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk

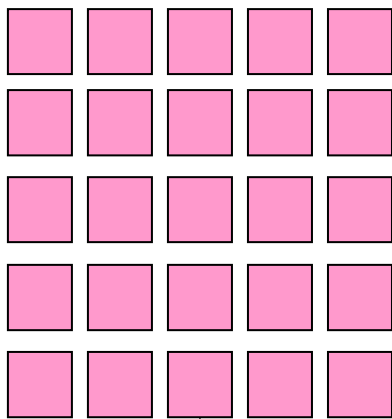
	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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# Democratic Services: Meeting Layout

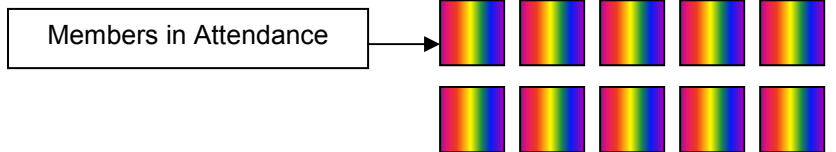
Monitoring Officer      Councillor Randall      Chief Executive      Head of Democratic Services



Speaker      Leader of the Conservative Group      Leader of the Labour & Co-operative Group



Public Seating



## AGENDA

### 204. PROCEDURAL BUSINESS

- (a) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (b) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

*NOTE: Any item appearing in Part 2 of the Agenda states in its heading either that it is confidential or the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the categories of exempt information is available for public inspection at Brighton and Hove Town Halls.*

### 205. MINUTES OF THE PREVIOUS MEETING

1 - 16

Minutes of the Meeting held on 9<sup>th</sup> February 2012 (copy attached).

### 206. CHAIR'S COMMUNICATIONS

### 207. ITEMS RESERVED FOR DISCUSSION

- (a) Items reserved by the Cabinet Members
- (b) Items reserved by the Opposition Spokespeople
- (c) Items reserved by Members, with the agreement of the Chair.

*NOTE: Public Questions, Written Questions from Councillors, Petitions, Deputations, Letters from Councillors and Notices of Motion will be reserved automatically.*

### 208. PETITIONS

Petitions will be presented to the Chair at the meeting.

### 209. PUBLIC QUESTIONS

A list of public questions received by the due date of 12 noon on the 8<sup>th</sup> March 2012 will be circulated separately as part of an addendum to the agenda for the meeting.

## CABINET

### 210. DEPUTATIONS

A list of any deputations received by the due date of 12 noon on the 8<sup>th</sup> March 2012 will be circulated separately as part of an addendum to the agenda for the meeting.

### 211. LETTERS FROM COUNCILLORS

The closing date for receipt of letters from Councillors was 10.00am on 5<sup>th</sup> March 2012 - No letters have been received.

### 212. WRITTEN QUESTIONS FROM COUNCILLORS

The closing date for receipt of written questions from Councillors was 10.00am on 5<sup>th</sup> March 2012 - No written questions have been received.

### 213. NOTICES OF MOTION

No Notices of Motion have been referred.

## FINANCIAL MATTERS

### 214. TREASURY MANAGEMENT POLICY STATEMENT 2012/13 17 - 38

Report of the Director of Finance (copy attached).

*Contact Officer:* Peter Sargent *Tel:* 29-1241  
*Ward Affected:* All Wards

### 215. ANNUAL INVESTMENT STRATEGY 2012/13 39 - 52

Report of the Director of Finance (copy attached).

*Contact Officer:* Peter Sargent *Tel:* 29-1241  
*Ward Affected:* All Wards

### 216. LOCAL TRANSPORT PLAN CAPITAL PROGRAMME 2012/13 53 - 62

Report of the Strategic Director; Place (copy attached).

*Contact Officer:* Andrew Renaut *Tel:* 29-2477  
*Ward Affected:* All Wards

### 217. EDUCATION CAPITAL PROGRAMME 2012/2013 63 - 74

Report of the Strategic Director; People (copy attached).

*Contact Officer:* Gil Sweetenham *Tel:* 29-3474  
*Ward Affected:* All Wards

## STRATEGIC & POLICY MATTERS

### 218. FINANCIAL INCLUSION 75 - 96

## CABINET

Report of the Strategic Director; Communities (copy attached).

*Contact Officer:* Mary Evans *Tel:* 29-1577

*Ward Affected:* All Wards

### **219. HEALTH AND SAFETY ANNUAL SERVICE PLAN 2012/13 97 - 116**

Report of the Strategic Director; Place (copy attached).

*Contact Officer:* Roy Pickard *Tel:* 29-2145

*Ward Affected:* All Wards

### **220. ADMISSIONS ARRANGEMENTS FOR BRIGHTON & HOVE SCHOOLS 2013/14 117 - 182**

Report of the Strategic Director, People (copy attached).

*Contact Officer:* Gil Sweetenham *Tel:* 29-3474

*Ward Affected:* All Wards

### **221. TRAVELLER STRATEGY SCRUTINY REVIEW**

Report of the Strategic Director; Resources and Report of the Scrutiny Review Panel (copy to be circulated separately).

*Contact Officer:* Tom Hook *Tel:* 29-1110

*Ward Affected:* All Wards

### **222. TRAVELLER COMMISSIONING STRATEGY 2012 183 - 302**

Report of the Strategic Director; Place (copy attached).

*Contact Officer:* Andy Staniford *Tel:* 29-3159

*Ward Affected:* All Wards

### **223. SELECTION OF LOCATION FOR A PERMANENT TRAVELLER SITE TO GO FORWARD FOR PLANNING APPLICATION 303 - 366**

Report of the Strategic Director; Place (copy attached).

*Contact Officer:* Max Woodford *Tel:* 29-3451

*Ward Affected:* All Wards

### **224. THE COUNCIL'S EQUALITY POLICY AND ACTION PLAN 367 - 422**

Report of the Strategic Director; Communities (copy attached).

*Contact Officer:* Mary Evans *Tel:* 29-1577

*Ward Affected:* All Wards

### **225. YOUTH JUSTICE STRATEGIC PLAN 2012-13 423 - 450**

Joint report of the Strategic Directors; People and Communities (copy attached).

*Contact Officer:* James Dougan *Tel:* 295511

## CABINET

*Ward Affected: All Wards*

### **226. HOUSING ALLOCATION POLICY REVIEW** **451 - 478**

Joint report of the Strategic Directors; Place and People (copy attached).

*Contact Officer: Sylvia Peckham* *Tel: 293318*

*Ward Affected: All Wards*

### **227. OFFICIAL FEED AND FOOD CONTROLS SERVICE PLAN 2012/13** **479 - 510**

Report of the Strategic Director; Place (copy attached).

*Contact Officer: Nick Wilmot* *Tel: 29-2157*

*Ward Affected: All Wards*

### **228. QUARTERLY SURVEILLANCE REPORT** **511 - 516**

Report of the Director of Finance (copy attached).

*Contact Officer: Jo Player* *Tel: 29-4086*

*Ward Affected: All Wards*

### **229. MEMBERSHIP OF THE LOCAL GOVERNMENT ASSOCIATION** **517 - 522**

Report of the Strategic Director; Resources (copy attached).

*Contact Officer: Richard Tuset* *Tel: 29-5514*

*Ward Affected: All Wards*

## **PROPERTY & REGENERATION MATTERS**

### **230. PLANNED MAINTENANCE BUDGET ALLOCATION 2012-13 AND PROGRAMME OF WORKS FOR THE COUNCIL'S OPERATIONAL BUILDINGS** **523 - 532**

Report of the Strategic Director; Resources (copy attached).

*Contact Officer: Angela Dymott* *Tel: 29-1450*

*Ward Affected: All Wards*

### **231. ARTICLE 4 DIRECTION - HOUSES IN MULTIPLE OCCUPATION** **533 - 554**

Report of the Strategic Director; Place (copy attached).

*Contact Officer: Hamish Walke* *Tel: 29-2101*

*Ward Affected: Hanover & Elm Grove;  
Hollingdean & Stanmer;  
Moulsecoomb &  
Bevendean; Queen's  
Park; St Peter's & North  
Laine*

### **232. FALMER RELEASED LAND**

Report of the Strategic Director; Resources (copy to be circulated)

## CABINET

separately).

Contact Officer: *Bob Bruce*  
Ward Affected: *Moulsecoomb &  
Bevendean*

Tel: 29-1528

### PART TWO

#### 233. PART TWO MINUTES OF THE PREVIOUS MEETING - EXEMPT CATEGORY 3

555 - 556

Part Two Minutes of the Meeting held on 9<sup>th</sup> February 2012 (copy circulated to Members only).

#### 234. PART TWO ITEMS

To consider whether or not the above item and the decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

#### WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

Therefore by entering the meeting room and using the seats around the meeting tables you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured they should sit in the public gallery area.

If you have any queries regarding this, please contact the Head of Democratic Services or the designated Democratic Services Officer listed on the agenda.

## CABINET

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk).

Date of Publication - Wednesday, 7 March 2012